



Southington Education Foundation
Executive Board Meeting
May 12, 2015

Minutes

Attendance:

Present: Jerry Belanger, Michelle LeBrun-Griffin, Jan Galati, Rick Veilleux, Steve Proffitt, Dave Monti, Gail Duffy

Absent: Beth Hosmer, Kelley Maccione, Tim Connellan

1. Call to Order- by Jan Galati at 6:35 p.m.
2. Treasurer's Report-Rick presented current report. Discussed Spelling Bee proceeds.
Motion to accept report- Jan Galati
1st Dave Monti
2nd Michelle Lebrun-Griffin
All in favor- motion passed
3. Chair Report-
 - A.** Jan Galati presented the DRAFT of the Board Policy Manual. Committee members read aloud some parts discussed some minor wording changes. Jan will make those changes and we will revisit the document.
 - B. LEAF:** Jan informed the group that Mark Ramsey withdrew his petition for the funding of \$25,000 at this time. He is exploring other options but did not receive funding from other organizations and cannot move forward at this time. He thanked the committee for their intended support.
Vote to remove LEAF statement from the SEF Website:
Yes: Jan, Steve, Dave, Gail, Rick and Michelle **No:** Jerry- Will remove.
 - C.**-Jan handed out Conflict of Interest forms for committee members to sign and date.
 - D.** Works of art will be displayed at Regular meeting. Topic for further discussion.
4. Vice-Chair Report:

- a. Dave Monti discussed the ongoing communication efforts with Southington School PTO's. He is looking for Strong and Flanders representations. Will present to the full group.
- b. Dave Monti presented the compilation of interest inventories.
- c. Dave Monti presented SEF grant/scholarship application forms.

5. Committee Reports

- a. Finance- Rick discussed the possibility of exploring other banking institutions due to lack of service from United Bank. Rick will bring the committee 3 options to review.
- b. Grants and Programing- Dave Monti explained the procedure for program funding. He also provided the executive committee for purpose of review, application and evaluation forms. Discussion of the rating rubric to change from a four-point to a three-point rating scale.
Motion to accept forms: Dave Monti
2nd Rich Veilleux
All in favor- Motion Passed
- c. Resource Development-Steve and Michelle reported that Gala meeting are going well. Looking for personal connections for auction items.
Deadline for submission June 30, 2015.

6. New Business:

- a. Rick- Discussion of reimbursement forms to be developed for detailed trail.

7. Old Business: None

8. Next Meeting— June 9, 2015, 6:30PM, Hatton School Media Center

Motion to Adjourn-

1st Dave Monti

2nd- Jerry Belanger

All in favor- Motion to adjourn passed.

Meeting adjourned at 7:33.

Respectfully submitted,

Gail Duffy, Secretary