



Southington Education Foundation
Executive Board Meeting
May 10, 2016
Minutes

Attendance:

Executive Board Present: Jan Galati, Michelle LeBrun-Griffin, Gail Duffy, Jerry Belanger, George Fournier, Paula Knight, Beth Hosmer

Absent: Tim Connellan, Kelley Maccione

Guests: Ellen Bellinger, Corinne Khajawa

1. Call to Order-Executive Board Meeting was called to order by Jan Galati at 6:30 p.m.
2. Vote to approve the minutes from the April 26, 2016 SEF Executive Board Meeting:
 - 1st-George
 - 2nd JerryAll in favor- Vote passed
3. Treasurer's Report by George Fournier presented the Treasurers Report- Full report was shared with the committee.
Vote to accept the Treasurer's Report:
 - 1st Jerry Belanger
 - 2nd Michelle LeBrun-GriffinAll in Favor- Vote passed
4. Chair Report-
 - a. Jan requested an endorsement of revised SEF By-Laws (4-27-2016) provided. Paula Knight moved for ratification of the revised Southington Education By-Laws (4-27-16). Second: Beth Hosmer.
Endorsed unanimously.
 - b. Photo for Executive Committee will take place Friday, May 13th at the Municipal Center.
5. Co-Chairs Elect
Highlights of discussion:
 - a. Meeting calendar presented by Michelle LeBrun-Griffin. Discussion of meeting times and Paula shared with the group that the YMCA uses a

consent status for some agenda items. Meeting times Executive Committee 6:00 and Full Board 6:30-7:30. Will revisit in November.

- b. Standing Committee chair status
 1. Resource Development: open
 2. Scholarship: Beth
 3. Grants: Kelley; Programs: open?
 4. Board Development: Jan
 5. Finance: George
 6. Marketing: Jerry
6. Standing Committee Reports:
- a. Grants: Beth Hosmer presented the following grants:
 1. Meade Family Library Grant by Mark Pooler for books, book shelf, and electric fireplace for Sloper for \$5000.00- This grant will go back to the committee for review by members.
 2. STEM Mobile Integrated Learning Experiences- CORE. It's an integrated learning experience for enrichment opportunities for students. All grades will have opportunities. \$4794.48
 3. Arithmatrick's-Provides math manipulatives for preschools/daycares as well as a set for the public library. \$4,993.00
 4. Camp RISE- Special needs students who participate in ESY. Funding would provide for recreation activities for special education students. \$1,500-\$2000.00
 5. Kelley School Elementary Drama Club-Production with collaboration with high school students- \$2,000.00
 - Jan made the motion to approve grant items 2-5 above. Jerry seconded. Discussion followed. Michelle suggested that number 5 be open to other schools for funding. Voted down Nays carried.
 - New motion by Michelle LeBrun-Griffin stating to approve grants 1-5 with number 5 open to other schools for funding.
2nd Jan Galati
- All in Favor
- Suggested Revisions to the Grants Application
- Take off 5K threshold as a requirement for presentation to board (Information for Grants committee only.)

- Add a check box to indicate whether or not it is a new initiative.
- Add section for principal's signature.

Suggested Grants Process be reviewed and put in writing

- b. Scholarship- Debriefing from Scholarship chair tabled due to Kelley's absence.
- c. Resource Development
 - 1. Drive in Movie: Eric Korp will perform at the June 11th event for a cost of \$150.
- 7. Old Business: none
- 8. New Business: Jerry made the motion to make a \$200.00 donation to the Senior Night for Project Lead the Way. George will make the donation through the GOFUNDME Account.
 - 2nd Michelle
- All in Favor
- 9. Next Meeting- June 14, 2016 at 6:00 p.m. in Conference Room Hatton School-
- 10. Motion to Adjourn-
 - 1st Jerry
 - 2nd Jan Galati

All in Favor. Meeting adjourned at 7:45 p.m.

Respectfully submitted,

Gail Duffy, Secretary