



Southington Education Foundation
Full Board Meeting Minutes
September 13, 2016

Attendance:

Present: J. Belanger, E. Bellinger, G. Duffy, G. Fournier, J. Galati, D. Gilewski, C. Khajawa, P. Knight, M. LeBrun-Griffin, J. McAloon, K. Maccione, J. Mirante, D. Monti, D. Carabetta, P. Johnson, Joanne Kelleher

Absent: T. Connellan, A. DeBisschop, K. DiFusco, S. Guidice, B. Hosmer, D. McDougall, A. Micacci-Flynn, D. Miceli, A. Pion, D. Pooler, B. Pestillo, S. Proffitt, S. Russman, T. Sheffy, R. Veilleux

Quorum of Executive Board members.

1. Call to order at 6:02 p.m. by Michelle.
2. Co-chairs Gail and Michelle welcomed members.
3. Approval of Minutes. Full Board Minutes for June 14, 2016 meeting were approved. Motion by George and seconded by Gail.
4. Treasurer's Report presented by George Fournier. Checking: \$21,644.98 and Money Market: \$41,432.45. Balance: \$63,077.44. Motion by Gail and seconded by Jan. Approved.
5. Committee Work
 - a. Board Development: Google Docs will be done through the SEF Gmail account and will be used for documents to be shared. More permanent information will be uploaded on the SEF website. Some information may be in both places. Jerry will set up account for Google Docs. A request was made for future training in Google Docs.
 - b. Resource Development: Gail shared a list of previously brainstormed ideas for new fundraising events. Potential events to be researched are: Crystal Bees Sports Complex (Justin), Just for You Shopping (Joyce McAloon).
 - c. Program Development:
 - i. LEAF: postpone to next meeting
 - ii. CCSU STEM Partnership: Justin reported on the status of the CCSU Dept. of Technology and Engineering Partnership with SPS and SEF. Implementation of this new initiative will involve seventh and eighth graders, professional development for teachers, and information to administrators about the

program. At the high school Justin anticipates 350 students visiting the CCSU department. John Duffy will create a pre/post inventory to assess students' perspectives on careers in STEM.

- d. Grants: Kelley reported that she has received only one grant this year. Grants will be reviewed on a rolling basis and no budget has been determined as of yet. A budget is anticipated at the next meeting. Recognition of last year's grants recipients will need to be planned. A sign-up sheet was circulated for the Grants Committee membership.
 - e. Scholarships: Beth will continue to collect scholarship applications at the high school. A chair person is needed for this committee.
 - f. Media/Marketing Update:
 - i. Convocation: Jan's brief commentary acknowledged teacher impact on students/families and informed attendees of the new CCSU Partnership as well as encouraged teachers to apply for grants.
 - ii. New Grants: The Arithmatricks Grant provided to ECCS will recognize SEF for its funding on September 14th. SEF members are encouraged to attend.
 - iii. Southington Magazine will include an article from SEF that will focus on the CCSU Dept. of Technology Partnership along with such grants as Arithmatricks and the Literacy at Camp Sloper. Looking for photo opp for the partnership. Students at CCSU will be arranged.
 - iv. Michelle reported that a recognition ceremony for the YMCA Meade Library (SEF Literacy grant) will soon be arranged.
6. Old Business (NA)
7. New Business
- a. Civic Showcase Saturday, September 17th : Michelle reported that town counselor Dawn Miceli is spearheading a showcase for volunteer organizations to gain volunteer memberships. Jan and Michelle will represent the SEF.
8. Motion to adjourn: Motion to adjourn by Kelley and seconded by Michelle at 7:32 p.m.
9. Next meeting-Full Board Meeting on October 11, 2016 at 6:00 p.m. Hatton School
- a. Operating Budget
 - b. Grants:
 - i. revised grants application and new grants evaluation form
 - ii. recognition program in December?
 - c. Artist in Residence Project Funding 2016-2017
 - d. Scholarship
 - i. Chairperson

Respectfully submitted,

Jan Galati, Secretary