



## Southington Education Foundation

### Full Board Meeting Minutes

June 14, 2016

#### Attendance:

Present: J. Belanger, E. Bellinger, G. Duffy, G. Fournier, J. Galati, D. Gilewski, J. McAloon, D. Monti, A. Pion

Absent: T. Connellan, A. DeBisschop, K. DiFusco, S. Giudice, B. Hosmer, C. Khajawa, P. Knight, M. LeBrun-Griffin, K. Maccione, D. McDougall, A. Miccaci-Flynn, D. Miceli, D. Pooler, B. Pestillo, S. Proffitt, S. Russman, T. Sheffy, R. Veilleux

1. Call to order by Gail Duffy at 6:34 p.m.
2. May 10<sup>th</sup> 2016 Full Board Minutes with accompanying Annual Report: motion by George and second by Donna; approved.
3. June 14<sup>th</sup> 2016 Treasurer's Report presented by George Fournier. Present balance: \$73,680.72. George made mention of upcoming bills/deposit. Motion by Jerry and second by Ellen. Report approved.
4. Co-Chair report: Gail shared co-chairs' immediate focus for the Foundation as fundraising and membership. Both areas require an all-hands on approach.
5. Committee Work:
  - a. Board Development: Jan (committee chair) asked members to consider people in the community whom they know who might have potential talent for the organization. A list was generated; members offered to make contacts. Joyce suggested that a form letter be drafted and mailed to Southington businesses offering opportunities for such to be involved with SEF. Jan will create a letter; use addresses from Chamber's list of businesses. Members can contact Jan and she will reach out. An informal gathering was considered.

- b. Fundraising: Gail moderated a discussion about fundraising possibilities and considerations such as date, venue, theme, set up of auction items near bar, etc. A meeting will be held in early summer for the purpose of further brainstorming. Another discussed option was to pursue professional assistance with planning and facilitating the event. Jerry will send out an email blast to inform members of the meeting.
6. New Business: none
7. Old Business: Volunteers at the Drive in Movie night discussed concerns raised that evening. All agreed that this is a worthwhile community event that the Foundation is proud to be a part of.
8. Next Meeting: September 13, 2016 (6:00 EB/6:30 FB)
- a. Operating budget (George)
  - b. Online Manual-Resource Guide (Gail/Michelle/Jan)
  - c. LEAF status update
  - d. Ambassador program
  - e. Committee updates
    - i. Grants process/grants reception
    - ii. Marketing strategy
    - iii. Scholarship debrief
    - iv. Fundraising Event
9. Motion to adjourn by Jerry; seconded by George. Adjourned by Gail at 7:37 p.m.

Respectfully submitted,

Jan Galati, Secretary