



Southington Education Foundation

Full Board Meeting Minutes

October 11, 2016

Attendance:

Present: A. Taylor, J. Belanger, E. Bellinger, G. Duffy, G. Fournier, J. Galati, J. Kelleher, P. Knight, M. LeBrun-Griffin, J. McAloon, J. Mirante, D. Monti

Absent: T. Connellan, A. DeBisschop, K. DiFusco, D. Gilewski, S. Guidice, B. Hosmer, C. Khajawa, K. Maccione, D. McDougall, A. Miccaci-Flynn, D. Miceli, A. Pion, D. Pooler, B. Pestillo, S. Proffitt, S. Russman, T. Sheffy, R. Veilleux

1. Request and agreement that tour be held post meeting
2. Call to order at 6:04 by Michelle.
3. Co-chair welcome.
4. September 2016 Full Board Minutes approved. (Jerry made motion; Second George)
5. October 11, 2016 Treasurer's Report presented by George. Checking: \$21,945.94. Savings/Money Market: \$41,436.07 Balance: \$63,382.01. Approved. (Jan made motion; second Gail).
6. Committee Work:
 - a. Board Development-Jan
 - i. Jan welcomed and provided background information about new members. Jan made a motion to accept these new members into the SEF: Denise Carabetta, Ann Taylor and Joann Kelleher. Seconded by George. All in favor.
 - ii. Michelle shared that SEF T-shirts have been ordered from the JAD Business Leaders group (grant).
 - b. Resource Development-Gail
 - i. Crystal Bees-Gail reported she and Justin meeting with Crystal Bees manager. There is potential for a family event (bowling, bocci, etc.) with raffle/silent auction. Michelle made the motion that we go forward with Crystal Bees fundraising event in March. Seconded by Jerry; all in favor. A committee was formed. Preferred dates (3/12, 3/19, 3/26/2017) on a Sunday afternoon with a possible time of 12 noon to 5:00 p.m.
 - ii. *Just For You Country Gifts* -Joyce reported on an established Dec. 3rd shopping event at the gift shop providing the SEF 20% of sales on that Saturday. Shoppers

must bring the flyer. Jerry, Joyce and Joann offered to do publicity through the school system/ school website, SEF website, Southington Talks, Facebook, School newsletters, School PTO's e-blasts, etc. All present were given flyers for distribution. Paula suggested such an event can be promoted with the idea that groups of friends plan lunch that day.

- c. Program Development-MLG
 - i. LEAF Partnership- Michelle reported on the LEAF Partnership. Southington Town Council formed the Heritage subcommittee. The Town of Southington has agreed to put forth \$150,000 for the (Lewis Educational Agricultural Farm (LEAF) program. Mark Ramsay is willing to speak to the SEF membership about what has transpired and LEAF's vision.
 - ii. CCSU STEM Partnership-Justin will be meeting with Steve Madancy to discuss the Professional Development aspect of program.
 - d. Grants-Kelly
 - i. Sloper YMCA Library-Gail provided information about SEF provided YMCA summer literacy grant. Gail spoke about the facility as well as grant's impact.
 - ii. Revised costs for 3rd Grade Artist in Residence Program are due to changes in grant application circumstances. July 2015 approval of grant involved the NEA. Since then the NEA rejected SPS grant application; however, the CT Office of the Arts (COA) approved funding. Jan moved that the board reconsider the Executive Board action relative to the Funding of the 2016-2017 Artist in Residence program voted on July 14, 2015. Jerry seconded. All in favor. Jan moved that the SEF agrees to commit funding of \$2,400 for the 2016-2017 Artist in Residence Program in conjunction with the COA grant and the SPS/CFGNB. Second by Paula; all in favor.
 - iii. Grant Recipient Recognition-Ellen presented a proposal for "Combined Annual Recruitment Meeting with Grant Recognition". The purpose is to recognize grant recipients and showcase their projects to current and prospective members and invited guests. Paula moved that the proposal be accepted; Gail second. All in favor.
 - e. Scholarships (Chair Needed)-Michelle confirmed that the two scholarships will continue with no changes.
 - f. Media/Marketing Update-Jerry
 - i. Civic Organization Volunteer Drive-Jan reported that this was an opportunity for networking.
 - ii. Southington Magazine -Jan reported she is working on an article for the winter edition. Focus will be the CCSU STEM Partnership.
 - iii. PTO Ambassadors- Michelle requested additional ambassadors to schools.
7. Old Business
 - a. Operating Budget will be discussed post meeting by Gail, Michelle, and George.
 - b. Gail sought information for SEF name tags for members. Justin volunteered.
 8. New Business-none
 9. Next Meeting-November 1 (First Tuesday due to election on second Tuesday of the month), 6:00 -7:30 p.m., Full Board Hatton Media Center.

- a. Scholarship Chair
 - b. Operating Budget
 - c. Nominating Committee/re-engagement of absent members/potential member recruitment
10. Motion to adjourn by Gail and seconded by Jerry at 7:25 p.m.

Respectfully submitted,

Jan Galati, Secretary