

SEF Meeting Minutes

January 11th, 2011

In attendance- J Erardi, B Lutz, B Pestillo, A. DeBisschop, D. Monti. J. Galati. M. Graveline. R Marut. G. Costanzo K. DiFusco R. Veilleux

1. Call Meeting to Order 6:35

Meeting motion to accept by B. Lutz, second by D. Monti

2. Treasurer's Report

Deposit to Aqua Turf for Fan of the Foundation on 10-28

Current Balance is \$43K

25K in mutual funds for STEM institutive

275 from UHC,

Motion to accept by B. Lutz, second by D. Monti

3. Committee Reports

a. Fundraising

1. Outback

Please let Linda Flynn know if you have sold tickets and if you need additional money. Please bring money with you to event.

2. Fan of the Foundation date 10-28-2010 Aqua Turf

3. Outback willing and anxious to sponsor Teacher of the Month, Student of the Month etc. Sponsored by SEF, \$45 Gift Certificate

4. Richard Chevrolet – Joe engaging Frank Gaudio as a large car drawing fundraiser. Joe to work through Beth to coordinate a meeting with Richard Chevrolet, potential to tie the drawing into next year's Fan of the Foundation meeting?

5. Letter campaign to go out by end of first quarter.

c. Grant Committee

1. Reception January 13, 2011 Plantsville School 3:45. Media notified as well.

Grant deadline Monday, April 4. No limit and 10K budget for this round approved in December by Executive Board.

d. STEM Project America Competes Act supportive of STEM. Dave to send Kelley letter sent to other Foundations. Dave will send letters to Lucas Foundation, GE Foundation and Target Foundation.

e. Marketing

1. Website and Face book up and running. News letter well received.

2. Dawn to send Rick Veilleux communications to post at Bank in town and surrounding towns

f. Nomination Committee Alan, Steve G. and Alan DeBisschop

New exec board member, Jan Galati replacing Kelley Nolan-Maccione.

Executive Board officers proposed

Bill Lutz Chairman

Dawn Miceli Vice Chairman

Jan Galati Secretary

Alan DeBisschop – Treasurer

Motion made by George Costanzo to accept. Second by Ron Marut. All in Favor none opposed.

Beth Pestillo will chair fundraising

4. Board at Large Application Robust discussion around expectations. Bill to pull a few board at large members to see about what would work from a BAL perspective. Is there the opportunity to do a survey to BAL members about engagement and expectations? Rephrase as an invitation? Reach out to other foundations? Rubric, or talking pts and framework for dialogue. Meeting at Bill's house with BAL members to develop talking pts for BAL invitation process etc. Bill to send invite to group with dates. Beth to have application pulled from site.

Bill reviewed see attached document Bill can you send electronically to me and I will attach prior to sending out. Application and Board at Large responsibilities will be posted on website. Applications are due by TBD will be open to the public. Need to establish a volunteer process or pool to pull from.

5. Next meeting February 8th Executive Board

March 8th Board at Large

6. Adjournment