



Southington Education Foundation
Full Board Meeting Minutes
April 3, 2017

Present: (Executive Board) G. Duffy, G. Fournier, J. Galati, M. LeBrun-Griffin, J. Belanger, T. Connellan

Absent: P. Knight, K. Maccione

Present: (Full Board) E. Bellinger, J. Cekauskus, J. Kelleher, J. Mirante, A. Taylor

Absent: A. DeBisschop, D. Carabetta, K. DiFusco, D. Gilewski, S. Guidice, B. Hosmer, P. Johnson, P. Knight, C. Khawaja, J. McAloon, D. McDougall, A. Micacci-Flynn, D. Miceli, D. Monti, A. Pion, D. Pooler, B. Pestillo, S. Proffitt, S. Reisman, S. Russman, T. Sheffy, R. Veilleux

Guests:

1. Full Board meeting called to order by Michelle at 6:07 p.m.
2. Secretary's report: Motion to accept revised secretary's report made by George; seconded by Gail. All in favor. Motion passed.
3. Treasurer's report. George reported the following:
 - a. Checking: \$19,108.83
 - b. Savings/Money Market: \$41,456.71
 - c. Balance/Assets: \$60,565.54

For the 2016 fiscal year it was reported that SEF funded \$44,668.65 grants/programs with the following breakdown: Camp Sloper (\$10,303.53), Artist in Residence (\$5,844.46), Grants: \$26,500.66, Scholarships (\$2,000.00). Motion to accept by Jan and second by Gail. All in favor. Approved.

4. Committee Work:

a. Board Development:

i. Michelle presented names of the eight (8) Executive Board members who will serve next term: Michelle, Gail, George, Jerry, Kelley, Paula, Joyce, and Ellen. (Joyce and Ellen will begin a three year term and are new to the Executive Board.) Gail made a motion to accept this slate; George seconded. All in favor. Motion passed.

ii. Michelle presented the 2017-2018 slate of officers: Co-Chairpersons: Michelle and Gail; Treasurer: George. Jan moved that the Executive Board accept this slate of officers. Jerry seconded the motion. All in favor. The motion passed.

Offices of vice-president and secretary are vacant. Michelle asked for volunteers for these posts.

iii. Michelle presented the SEF Board meeting schedule for 2017-2018. Motion to accept this schedule was made by Jerry and seconded by Gail. All in favor. Motion passed.

b. Resource Development (Gail)

i. Crystal Bee's Debrief: Approximately \$1,300 profit. Gail questioned whether the results met the group expectations. Discussion about whether sufficient marketing was provided through school newsletter (M. Passamano). Gail will follow up about whether Crystal Bees Event E-blast was sent by the Chamber.

ii. Spelling Bee Preparations: Will need help; April 20th workers arrive at 6:30. Raffle items this year.

iii. Drive-in Committee: Discussed need for sufficient help for parking. Request to avoid graduation weekend or thereafter. Several members have graduating seniors. No word on assigned night or movie.

c. Grants/Scholarships

i. Scholarship recipients (Ann/Jan): More than 30 applications were submitted for each of the scholarships. Ann, Jan, and Sue blinded and vetted applications for Committee to score. Recipients' names submitted to SHS in mid-April. Ann and Jan plan on handing out the scholarship letters at the May 18th ceremony. No disclosure of names until that date.

ii. Grants (Jan/Kelley): Looking for additional grant applications prior to school end; committee expects to review mid-May. Michelle will write a blurb for central office to inform teachers that if they desire funding for a project for next September they need to submit applications by end of year.

d. Program Development (Michelle)

i. District Update from John Duffy: Michelle met with John Duffy, District Science Coordinator. Many ideas generated with potential for future funding. Discussed were: Science at Sloper with an established date for renewal (John working with YMCA to ensure honors Next Generation Science Standards); Women in Science & Engineering (WISE), Family Night presentation at the middle schools; LEAF collaboration; Camp Invention as an after-school club at the middle school level (already at elementary level).

e. Marketing Outreach

i. Town-wide Spelling Bee: Ellen represented the SEF at the Bee.

ii. Capital Campaign

1. Revisit idea of Honoring a Teacher for Graduation

a. Keep form and recognition simple. Donation amount TBD.

b. Mr. Connellan offered to speak with SHS administrators about the logistics of this honor at the graduation ceremony, if want to start up this year.

2. Turf seating a graduation (postpone to future meeting).

- iii. Southington Magazine: Dick Fortunato has offered to write an article on SEF for the Summer (July) or Fall (September) edition as part of a series on volunteer nonprofit organizations. Interested members (Michelle, Gail, Jan, and Joe) will meet with Dick prior to future meeting.
- iv. Project Lead the Way (PLTW) donation: Jerry made a motion that \$200.00 be donated to Senior Knight for PLTW Capstone projects. George seconded. All in favor. Motion passed.

5. Next Meeting: Tuesday, May 9, 2017, 6:00-7:30 Hatton Media Center.

6. Motion to adjourn by Gail at 7:37 p.m. Second by George. All in favor.

Respectfully submitted,
Jan Galati
Secretary