



Southington Education Foundation
Executive Board Meeting
September 8, 2015

Minutes

Attendance:

Executive Board Present: Michelle LeBrun-Griffin, Jan Galati, Rick Veilleux, Steve Proffitt, Dave Monti, Gail Duffy, Jerry Belanger, Beth Hosmer, Kelley Maccione

Full Board Members Present: Beth Pestillo, Kim DiFusco, Paula Knight, and Donna Gilewski.

Absent: Tim Connellan

1. Call to Order-Executive Board Meeting was called to order by Jan Galati at 6:37 p.m.
2. Vote to approve the minutes from the August 11, 2015 SEF Executive Board Meeting:
 - 1st-Dave Monti
 - 2nd Rick VeilleuxAll in favor- Vote passed
3. Treasurer's Report-Rick Veilleux presented the Treasurers Report- Moving money out of CDs.
Vote to accept the Treasurer's Report:
 - 1st Dave Monti
 - 2nd Kelly MaccioneAll in Favor- Vote passed
4. Chair Report-
 - a. Apple Harvest Parade October 4, 2014- Jan Galati has the Banner and would like everyone to march.
 - b. Jan Galati presented the opportunity to rejoin the Southington Chamber of Commerce for \$210.00. Jan Galati will forward the Chamber newsletter.
 - 1st- Kelly Maccione made a motion to pay the chamber for the membership
 - 2nd- Steve ProffittAll in Favor: Vote passed

- c. Jan Galati would like to discuss having one meeting at 6:30. Discussion to revisit notes from retreat to determine if we need to have two meetings. Technology can be utilized to discuss decisions. Further discussion is needed.

Motion to table the discussion for further discussion

1st-Kelly Maccione

2nd Dave Monti

All in Favor: Motion passed

5. Vice Chair Report –

- a. Ambassador Program-Dave Monti reported the progress of the outreach effort between the SEF and PTOs in town. Baskets coming from some schools due to PTO outreach. Jan Galati sent an email to all the PTOs to send a basket donation to the Gala.

6. Committee Reports

- a. Gala- Steve Proffitt reported a successful meeting last week. Michelle LeBrun-Griffin looking for individuals to come for set-up from 10-2. Michelle LeBrun-Griffin went over the schedule for volunteers and the procedures for the bidding. Kim DiFusco explained the procedures for record keeping of the bidding. The committee is meeting September 16, 2015 to finalize the last details for the auction. Hoping to get more registrations to meet our minimum number of 200 people.

7. New Business

- a. Brochure- Paula Knight shared the DRAFT of the new SEF brochure. She suggested we print the brochure on buff paper. The brochure will be ready for the Gala and for a handout at the PTO meetings through the Ambassador program.
- b. Discussion of possibly changing the Gala format for next year. Will discuss after the Gala.
- c. Donna Gilewski shared the plans for next year's Spelling Bee. The tentative date is April 23, 2016 following confirmation.
- d. Steve Proffitt shared he spoke with Robin Taille suggested next year we possibly do a mail-in capital fund raiser.
- e. Thank you/condolence notes were sent by the secretary to Jill Notar-Francesco acknowledging \$50.00 donation received in memory of Olivia Fusco. A note was also sent to Terri and Patrick Carmody informing them a gift was made in Olivia's memory by the above donor.

8. Old Business-

- a. None

9. Next Meeting—October 13, 2015 at 6:30 PM, Hatton School Media Center

10. Motion to Adjourn-

1st Dave Monti

2nd Kelly Maccione

All in Favor. Meeting adjourned at 7:36.

Respectfully submitted,

Gail Duffy, Secretary