

Southington Education Foundation

Board at Large Meeting

January 10, 2012

Secretary's Report

Call to order by Bill Lutz at 6:33.

Attendance: B. Lutz, G. Costanzo, D. Monti, R. Marut, B. Pestillo,

A. DeBisschop, T. Sheffy, J. Galati, D. Miceli, Dr. Erardi, K. Freeman, K. DiFusco, L. Flynn

1. **Secretary's Report** was accepted; motion made by Tony and seconded by George. A thank you note from the Southington Chamber of Commerce acknowledged the recent membership by the SEF to its organization.
2. **Treasurer's Report** was presented by Alan and motion made by Ron and seconded by Beth to accept report. (See attached bi-monthly and annual reports.) Alan questioned the present procedure for writing checks for grants. Bill suggested that this be a topic for the next board meeting.
3. **STEM**: Dave indicated that the STEM Pilot program will continue this spring. Dave and Tony will meet this week to discuss the Fundraising Campaign for the STEM building; they will report at the next board meeting.
 - Dr. Erardi will contact Dale Redinger about a presentation at the March Board at Large Meeting.
 - Dr. Erardi will discuss with superintendents of nearby school districts (Wallingford, Meriden and Cheshire) their possible interest in participating in the STEM program).
4. **Fundraising**: Beth's report was accepted; motion by Ron and seconded by Dave.
 - Linda asked members for a headcount for the Outback Luncheon.
 - Alan reported on the Spelling Bee: April 19th at Southington High School. Information will be sent out after the Outback event. The goal is to have 30 teams.
 - Beth reported that an October 5th date has been reserved for next year's Gala at Aqua Turf (Kay's Pier South). Art teachers will be asked to collect student work from the school year in advance of the fall event so that work can be catalogued during the summer.
 - Beth has researched use of a professional fundraiser for the Gala. The Apple Harvest pays on a percentage basis. Beth will continue to gather information.
5. **Grants**: George's report was accepted; motion by Dave and seconded by Beth.
 - Kim requested that the secretary send SEF membership a reminder about the Grant Reception that is scheduled for Thursday, January 19th at 3:45 at JFK Middle School. Snow date is January 26th. Jim Williamson has been invited and is expected to attend.
 - Bill will meet with Jim Williamson to discuss collaboration between the SEF and the New Britain Community Education Foundation.

- George was authorized to develop a timeline for the next round of grants with a budget of \$10,000.
6. **Publicity:** Dawn presented her report.
 - Alan commented on the importance of communicating to teachers and parents about the grants that are awarded to individual teachers and their respective schools. As a matter of practice, display posters that are part of the grant ceremony return to schools with the grant recipients. Dawn publicizes each grant ceremony including names of recipients and grant titles, etc. to town papers as well as to each contact person at the individual schools.
 7. **New Business:** None indicated
 8. **Next BAL Meeting** will be held on Tuesday, March 13, 2012 at 6:30 at Hatton School. **The next Executive Board Meeting** will be held on February 14, 2012 at 6:30 at Hatton School.
 9. **Motion to Adjourn** was made by Ron and seconded by Tony at 7:35.

Respectfully submitted,

Jan Galati

Secretary