



## Southington Education Foundation

September 13, 2022

6:30 p.m. to 7:30 p.m.

Zoom

### Meeting Minutes

#### **In Attendance**

15 Directors - Jerry Belanger, Ellen Bellinger, Lisa Camusso, Denise Carabetta, George Fournier, Jan Galati, Nancy Garry, Trish Kenefick, Paula Knight, Michelle LeBrun-Griffin, Joyce McAloon, Nancy Rogers, Ann Taylor, Dianne Quinn, Katie Wade

0 Volunteer Members

1 Administrator – Steven Madancy

**Call to Order** – Paula Knight called the meeting at 6:33 pm.

#### **A. Approval of Minutes** – Ellen

- Nancy R. corrected a numerical error in the June 14, 2022 minutes.
- Jerry moved to approve the corrected 6/14/22 minutes, seconded by Jan. The minutes were unanimously approved.

#### **B. Approval of Treasurer's Report** - Dianne

- SEF's bank has changed from Peoples Bank to M&T Bank.
- Hartford Health Care sponsorship of the gala is still outstanding.
- Dianne clarified the chamber expense as the purchase of a gala ad.
- Jerry moved to approve the treasurer's report, seconded by Trish. The minutes were unanimously approved.

#### **C. Committee Work**

##### **1. Board Development** – Jan

###### **a. Officer installation**

Ellen was officially installed as recording secretary.

###### **b. Bylaws Revision**

Jan is working with Attorney Andy Denorfia on bylaw revisions that reflect recent new officer positions. She is waiting for a final response from Andy before proposing them to the board for approval.

## 2. Grant Committee - Jan and Denise

### a. Status of previously awarded grants

- K. Diaz has transferred to Strong School; she requested and met the requirements to move the 10-year-old African Drumming grant there.
- Co-chairs are working on organizing two grants that were previously awarded to a teacher who left the district.

### b. 2022-23 Grants

- \$5,000 has been allotted for grant proposals of \$500-\$1500.
- November 15 is the deadline for applicants.
- Steve will invite teachers to apply.
- Michelle offered to lead a grant writing workshop intended to assist teachers with the application process. Steve suggested they might also appreciate help with generating new ideas for grants.
- Jerry was asked to share on the website and on social media.
- Members were encouraged to visit the awarded grant section of the website.
- The grant committee will meet on November 28.

### c. Grant Celebration

- The grant committee will organize the celebration as in the past.
- The celebration is scheduled for December 7<sup>th</sup> at Hatton School.
- Bob Garry can present his grant project that is located there.
- There are 8 completed grants that could be presented.
- Ellen, Nancy R, and Jan will meet in October to plan the event.
- Invitations to potential presenters will be sent ASAP.

### d. Improving the grant process

Denise noted that a better process needs to be put in place to keep track of grant monies after awards have been given.

## 3. Events Committee – Paula

### a. Trivia Night – October 20th

- Working on a new location and trivia master.
- Michelle contacted Cadillac Ranch which is available.
- Co-chairs will meet there this weekend to discuss.
- Further details will be worked out with the committee.

### b. Shopping Extravaganza

- We need to re-assess the value of having a shopping day fundraiser and decide how we want to move forward from here.

- Just-For-You-Gifts is interested in holding an evening event - extending store hours to benefit nonprofits.

**c. Spring Gala – SAVE THE DATE**

- Event is scheduled for Friday, May 5, 2023, at Mt. Southington.
- The venue has been *fancied up* with twinkle lights and we can make better use of the patio with a later spring date.

**D. Other Business**

Steve reported that Joe Erardi has moved from FL to RI for treatments.

**E. Adjournment**

The meeting adjourned at 7:44.

**Next Meeting – October 11, 2022, 6:30 pm on Zoom**

**Other Dates to calendar:**

- Monday, September 19 – Events Committee – 6:30 Zoom
- Thursday, October 20 – Trivia Night
- Wednesday, December 7 – Grant Celebration – Hatton School
- Friday, May 5, 2023 – Spring Gala – Mt. Southington

**Respectfully submitted,**

Ellen Bellinger

Recording Secretary

Mission: The Southington Education Foundation, Inc. is committed to instilling a life-long love of learning in all children through innovative, creative learning experiences that expand upon existing educational opportunities. The Foundation will partner with the community to secure resources, inspire excellence, and enrich student achievement.

Core Values: Innovation, Learning, Equity, School-Community Partnership, Integrity