



## Southington Education Foundation

May 10, 2022

6:30 p.m. to 7:30 p.m.

Zoom

### Meeting Minutes

**Welcome/Call to Order** – Gloria Brown called the meeting at 6:35 pm.

#### **In Attendance:**

12 Directors – Ellen Bellinger, Gloria Brown, Lisa Cammuso, George Fournier, Jan Galati, Nancy Garry, Trish Kenefick, Paula Knight, Michelle LeBrun-Griffin, Joyce McAloon, Ann Taylor, and Dianne Quinn

1 Volunteer Member – Nancy Rogers

0 Administrators

#### **A. Approval of Minutes** – April 19, 2022

Motion to approve - Ellen

Second Motion – Jan

Action: All in favor. The April minutes were approved.

#### **B. Approval of Treasurer's Report** - George

The May financial report includes monies received and expended for the gala to date. Additional income from the gala is forthcoming.

##### 2022 SPRING GALA SUMMARY

Income        \$16,805.93

Expenses     4,750.00

Profit         \$12,055.93

##### MAY FINANCIAL REPORT

Checking Balance    \$36,361.15

Total Assets         \$70,506.32

Motion to approve – Paula

Second Motion – Joyce

Action: All In Favor. The treasurer's report was approved.

### **C. 2022-23 Budget Proposal - Paula**

- Paula presented a draft budget for 2022-23.
- Past annual expenses have not exceeded \$2000 so a reduction in expenses was proposed.
- There was consensus to increase the scholarship amounts to the former level of \$1000 each.
- A discussion took place about raising the budgeted allowances for grants and the need to be cautious with our funds.

### **D. Committee Work**

#### **1. Program Committee**

Michelle reported that a couple of new ideas are in the hopper with the superintendent and SoCCA.

#### **2. Celebrations & Events – Paula**

##### **a. Gala Recap**

- The evening was a huge success given the outdoor challenges.
- Using an outdoor venue was a smart decision given the new surge.
- Celebrations & Events committee will continue meeting on every 3<sup>rd</sup> Monday to discuss possible improvements to the gala and upcoming events in the fall.
- The exact amount of money raised from the wine draw vs. the lotto board is unknown as the envelopes were confused.
- A suggestion was made to set the date for the next gala now while energy is up.
- Due to several conflicts, the next committee meeting will take place on the 4<sup>th</sup> Monday this month (May 23<sup>rd</sup>).

##### **b. Southington Drive-In Event**

- SEF will work the drive-in on June 11<sup>th</sup> for a share of the profits.
- Our commitment is from 5pm to the start of the movie.
- Twenty volunteers are needed.
- The following members have volunteered so far: George, Michelle (+2 or 3), Nancy G., Jerry & Martha, Ellen & Peter, Lisa & Chris P., Ann, Bob & Jan (accommodate at door).
- Joyce, Dianne, and Katie will check their availability.
- We will need to do some recruiting. (Must be 18 or older.)

#### **3. Scholarship Committee – Ann**

- Scholarship Night will be held in the SHS auditorium at 7 pm on May 19.
- Ann and Katie will present the SEF scholarships.
- Gloria and Paula will attend.

#### 4. Board Development – Jan

##### a. New Directors

Jan moved that two new members, Nancy Rogers and Katie Wade, be nominated and accepted to the SEF Board of Directors. Paula seconded the motion. All in favor. The motion passed.

##### b. Slate of Officers for 2022-23

- Jan explained proposed new officer positions in a succession plan with mentorships. If approved, Recording and Corresponding Secretary positions as well as two Chairperson-Elects will be added.
- There was a discussion about the need for both chair-elects and vice-chair positions.
- The proposed Slate of Officers for 2022-23 is as follows:
  - Chairperson: Paula Knight (mentor to co-chairs-elect)
  - Vice-Chairperson: Jerry Belanger
  - Treasurer: Dianne Quinn (George Fournier to mentor)
  - Recording Secretary: Ellen Bellinger (mentor to corresponding secretary)
  - Corresponding Secretary: Nancy Rogers
  - Co-chairperson-Elect: Lisa Cammuso
  - Co-chairperson-Elect: Katie Wade
- Gloria asked three times if there were additional nominations.
- Trish moved to close the nominations, seconded by Ann. All in favor. The nominations were closed.
- Gloria moved that the secretary cast 1 ballot for the slate of officers proposed by the nominating committee, seconded by Trish. All in favor. The 2022-23 officers were elected.
- Jan volunteered to work on the necessary by-law revisions over the summer.

#### 6. Honor an Educator – Joyce

##### a. Teacher Appreciation Week

- Two books were purchased and delivered to each school as well as candy and “We Love Teachers” lawn signs.
- The SEF honor-an-educator banner was not permitted on the Town Hall due to a new flag ordinance. The inclusion of *banners* in a *flag* ordinance is being challenged.
- There was a discussion about possible alternative locations for the banner.

### **b. Honor an Educator with an SEF Donation**

- Information needs to be disseminated to school administrators and families about honoring educators with an SEF donation in their name.
- Notification cards for honorary donations were created in the fall for a variety of occasions appropriate for end-of-year recognition:
  - “*With appreciation for all you do...*”
  - “*In recognition of your retirement...*”
  - “*In celebration of our graduate...*”
- Ellen has the printed cards and envelopes.
- The process needs to be fine-tuned.
- Michelle will send the information she has.

### **7. Old Business / Grant Committee**

Jan announced the names of the winter/spring grant awardees:

- Caitlin Kelly – South End and Strong – *Researching and Programming STEAM with Dash* - \$498.89.
- Sarah McKenney – Flanders – *Robot Programming* - \$479.84.

**Adjournment** – The Meeting Adjourned at 7:45.

**Celebrations & Events Committee** – May 23, 6:30 Zoom

**Drive-In Fundraiser** – June 11<sup>th</sup>, 5pm start

**Next meeting** – June 14<sup>th</sup>, 6:00, Paula Knight’s, 255 Copper Ridge, Southington  
Bring an hors d’oeuvre or sweet treat to share.

**Potential Dates for 2022-2023** - 9/13, 10/11, 11/8, 12/13, 1/10, 2/14, 3/14, 4/18, 5/9, 6/6  
(To be finalized at June meeting)

**Respectfully submitted,**  
Ellen Bellinger, Secretary

Mission: The Southington Education Foundation, Inc. is committed to instilling a life-long love of learning in all children through innovative, creative learning experiences that expand upon existing educational opportunities. The Foundation will partner with the community to secure resources, inspire excellence, and enrich student achievement.

Core Values: Innovation, Learning, Equity, School-Community Partnership, and Integrity.