



Southington Education Foundation

December 15, 2020

6:30 p.m.

E-Meeting on Zoom

Meeting Minutes

Quorum= 7

9 of 13 Directors Present: Ellen Bellinger, Denise Carabetta Jan Galati, Trish Kennefick, Paula Knight, Michelle LeBrun-Griffin, Joyce McAloon, Ann Taylor, and Dianne Quinn

A. Call to Order

Paula called the meeting to order at 6:30 p.m.

B. Grant Committee – Jan

1. Winter-Spring Timeline is now posted on the website.
 - o December deadline is today. (12.15.20)
 - o No applications were submitted.
2. The Mini-Grant Application will no longer have the due dates as part of the application. Instead, the revised application directs the applicant to refer to the timeline on the website to find the due dates. This was done so that we no longer need to keep changing the application.
3. The Mini-Grant Scoring Rubric is now available to the applicant in the section of the website with the application and timeline instead of in the section *SEF Grant Committee Forms and Procedures*. We hope the applicants will review the rubric in advance of submission of their application.
4. Action: Trish moved to approve the grant committee's recommendation for fully funding the \$500 grant called: *Video Equipment for Remote Learning and 21st Century Literacy Skills*. Seconded by Joyce. All in favor. The motion passed unanimously.
5. Jan will notify all parties that the grant will be awarded to Brian Hart at JFK.

C. Town Hall Banner – Joyce

1. Design: The 3X10' banner design will resemble the sign that was created for the kiosk.
2. Prices were obtained from two sign companies – Sign Pro and CT Sign Factory. Sign Pro's price was higher, even with a discount, but it was felt that we should give the business to Sign Pro since they gave us free lawn signs in the past.
3. Action: Paula moved that we use Sign Pro to order the banner, estimated at \$206.61. Seconded by Jan. All in favor. The motion passed.

D. Adjournment – The meeting adjourned at 6:50.

Respectfully submitted,
Ellen Bellinger, Secretary

Mission: The Southington Education Foundation, Inc. is committed to instilling a life-long love of learning in all children through innovative, creative learning experiences that expand upon existing educational opportunities. The Foundation will partner with the community to secure resources, inspire excellence, and enrich student achievement.

Core Values: Innovation, Learning, Equity, School-Community Partnership, Integrity