



Southington Education Foundation

November 9, 2021

6:30 p.m. to 7:30 p.m.

Zoom

Meeting Minutes

Welcome/Call to Order – Gloria Brown called the meeting at 6:32pm.

In Attendance:

12 Directors - Jerry Belanger, Ellen Bellinger, Gloria Brown, George Fournier, Jan Galati, Nancy Garry, Trish Kenefick, Paula Knight, Michelle LeBrun-Griffin, Joyce McAloon, Ann Taylor, Dianne Quinn

2 Volunteer Members – Lisa Camusso and Nancy Rogers

1 Administrator – Steve Madancy

Approval of Minutes - October 12, 2021

First Motion – Ellen

Second Motion – Trish

All In Favor. The minutes were approved.

Approval of Treasurer's Report - George

Current totals reflect receipt of a \$5,000 donation from the Quinn Foundation, donations to the Brian Goralski Scholarship and a profit of \$1527.50 from the Trivia Bee.

Checking Balance \$19,722.42

Total Assets \$47,168.15

First Motion – Jerry

Second Motion – Joyce

All In Favor. The treasurer's report was approved.

Chair Reports

Gloria – Most of the CFGNB funds have been spent. Orders for banners, brochures, business cards, signage, and envelopes are in. Note cards are pending.

Paula expressed sincere gratitude to the Quinn Foundation for their generous donation and suggested that we acknowledge their ongoing support by naming a future grant after them.

Committee Work

a) Grant Committee – Jan

Jan reviewed proposed revisions to the grant application, scoring rubric, and project evaluation forms that had previously been shared electronically with members. Discussion involved the wording of the sustainability section. It will remain unchanged.

Motion: Jan moved approval of the proposed mini-grant application, scoring rubric, and project evaluation as revised, seconded by Michelle. All in favor. The motion passed.

Motion: Jan moved approval of the SEF Grant Committee Winter/Spring 2022 Timeline, seconded by Paula. All in favor. The motion passed.

The revised grant application information will be updated on the website.

b) Program Committee Report - Michelle

- SEF continues to be the *fiduciary sponsor* of the school district's Emotional Intelligence (EI) grant from the Main Street Foundation.
- Michelle announced that \$15,000 was awarded and \$14,250 should be disbursed to the district upon receipt, minus 5% admin fee or \$750 that should be added to SEF general funds.

c) Trivia Bee – Jerry and Paula

- A total profit of \$1527.50 was raised after expenses.
- A discussion occurred concerning a communication received about the unexpected R-rated nature of the event. An apology will be sent.

d) Honor an Educator – Joyce

- Town Hall has yet to display SEF's thank-an-educator banner.
- A sign is currently on display on the town green.
- Baskets of SEF literature and goodies will be delivered to the schools next week.
- Baskets of apples, courtesy of Rogers Orchards, will also be delivered.
- Joyce will take pictures for publicity purposes.

e) **Shopping Extravaganza** – Paula

- New chairs are needed for next year.
- Many businesses from last year committed to participate again.
- New businesses will include several at Factory Square.
- Lisa volunteered to help market the event through social media.
- There will be a mass mailing to promote electronically.
- The Events Committee will meet this coming Monday, 6:30 on Zoom.

f) **Scholarship Committee** – Ann

- The SEF scholarships will remain at \$500 each.
- The \$1500 Goralski Memorial Scholarship has been written. The winner will be selected and announced by the family.
- Ann requested that committee members meet with her to review scholarship forms for possible revisions. Please email Ann if interested.

g) **Chamber of Commerce Event *Sip & Shop*** – Jan

- SEF will have a booth at the November 30th Chamber event with signage, literature, and video information. Paula, Gloria, and Jan will attend.
- The cost to attend is \$45 at the door, \$40 in advance.
- There will be shopping and raffles.
- Ellen will send reminder information.

d) **Giving Tuesday** - November 30 – Jan

- Jerry was asked to promote Giving Tuesday on the website.
- A suggestion was made to have donation cards for visitors available at the chamber event. Michelle will design the cards. Central office will print on cardstock.

Meeting Adjourned at 7:43.

Next Meeting – **December 14**, 2021, 6:30pm on Zoom

Other Important Dates

November 15-19- Honor an Educator / American Education Week

November 30- Chamber Sip and Shop Event / Giving Tuesday

December 4-5 Shopping Extravaganza- Southington Merchants

March 26 - SEF Gala dinner, Mt Southington Ski Area, Mountain Room

Respectfully submitted,
Ellen Bellinger, Secretary

Mission: The Southington Education Foundation, Inc. is committed to instilling a life-long love of learning in all children through innovative, creative learning experiences that expand upon existing educational opportunities. The Foundation will partner with the community to secure resources, inspire excellence, and enrich student achievement.

Core Values: Innovation, Learning, Equity, School-Community Partnership, Integrity