

Southington Education Foundation
Executive Board Meeting
March 10, 2015
Minutes

Attendance:

Michelle LeBrun-Griffin, Jan Galati, Rick Veilleux, Steve Profitt, Alan DeBisschop, Tim Connellan, Tony Sheffy, Jerry Belanger, Beth Hosmer

Call to Order: Made by Jan Galati at 6:37 p.m.

Approval of Minutes: Motion made by Michelle to approve the February 10, 2015 minutes. Motion seconded. Motion passed.

Treasurer's Report: Alan made a motion to accept the treasurer's report and Michelle seconded. The SEF has an ending balance of \$77,194.09. He has spoken to Kathy Pawlak at United Bank and has arranged for the CDs, checking account, savings accounts, to be transferred to Rick's name. In addition, Alan has filed and mailed SEF income tax for this year. This is Alan's last treasurer's report and he shared that he has been proud to a part of the SEF.

Chair Report:

Revised by-laws: Jan asked for review and endorsement of the By-Laws by the Board. The group reviewed the changes that the By-Laws committee had previously made. Additional changes were discussed and made. Michelle will track directors' feedback on changes and send the updated copies to Jan no later than March 30th. Endorsement of the revised By-Laws was postponed to the Executive Board's April 14th meeting. Board-at-Large members will receive prior notice of the general membership meeting on April 14th meeting along with an electronic copy of the revised By-Laws.

Meeting Schedule: Jan proposed a meeting schedule to follow the second Tuesday of the month for Directors' meetings at 6:30 p.m. to be followed by Full Board meetings at 7:30 p.m.

Standing Committees: Revised By-Laws will provide for the following board endorsed Standing Committees with noted chairs:

1. Development Committee (Jan)
2. Finance (Rick)
3. Resource Development (Steve and Michelle)
4. Grants and Programs (Beth, Kelley and Dave)
5. Marketing (Jerry and Gail)

Committee Reports:

Nominations Committee:

Nominations for three new SEF directors are: Gail Duffy, Dave Monti and Kelley Maccione. A motion was made by Rick to accept the slate; Michelle seconded. Members voted to appoint the new directors.

Officer elections for the 2015-2016 term took place next. Steve nominated Jan for Chairwoman; Jerry seconded; all in favor. Rick nominated Dave Monti for Vice-chair; Jerry seconded; all in favor. Jan nominated Rick for Treasurer; Alan seconded; all in favor. Jan nominated Gail Duffy for secretary; Rick seconded; all in favor. Beth will continue to serve as interim secretary by consent through April/May.

Fundraising:

Spelling Bee is Thursday, April 30th; information was sent to all staff members through an email blast. Alan reports that teams are signing up. Beth has talked to several advisors about creating student teams. Rick and

Karen will create programs for the event. The Hospital of Central Connecticut will sponsor the Spelling Bee with a donation of \$1,000.00. Press releases are in the works.

Gala: The September 25th SEF gala will have another planning meeting on March 11; Steve reports that things are going well.

Drive-in Movie: The requested SEF Drive in Movie date is early June. Unsure if *Jaws* will be our movie this year. Michelle and Steve thought someone should volunteer to be the chair of this event.

New Business: A letter from the Chamber of Commerce requesting funding for a position in the Training for Tomorrow program was shared by Jan. The Board discussed and determined that the funding request does not meet the SEF mission. Alan will follow up.

Discussion followed about what kind of funding does the SEF wish to support. Michelle offered to work on a Program Funding application.

Old Business: Jan thanked the retiring directors for their dedication and service to the Foundation.

Motion to Adjourn: Motion made by Rick to adjourn and seconded by Beth. Meeting adjourned at 7:56 p.m.

Next meeting: April 14, 2015 at Hatton School conference room at 6:30 p.m. to be followed by the Board-at-Large meeting in the Hatton School media center at 7:30 p.m.

Respectfully submitted,

Beth Hosmer

Beth Hosmer, Secretary