

**Southington Education Foundation  
Executive Board Meeting  
August 11, 2009  
Minutes**

**Members in Attendance:**

Dr. Erardi, Kelley Maccione, Ron Marut, Dawn Miceli, Dave Monti, Beth Pestillo, Tony Sheffy, George Costanzo

Anthony Alan Sheffy opened the meeting at 6:30 p.m.

Ron Marut made a motion to accept the 7/14/09 minutes

George Costanzo seconded the motion

**Treasurers Report**

- We currently have a balance of \$1,670 in our account

**Corporation Formation**

- George has finished and submitted our application for tax exempt status.
- We are hoping to hear a response in about 6 weeks.

**Insurance Update**

- Tony is checking into more quotes. We are looking to find a better price than \$1,100.
- We are also getting prices for an events specific policy

**Huddle**

- If members have not yet registered on huddle please do so
- Please make sure that your time zone is accurately set, so meeting dates and times will post correctly

**CTCEF Membership**

- The Connecticut Consortium of Education Foundations facilitates the creation, growth, and effectiveness of local education foundations in Connecticut. Their website is [www.ctcef.org](http://www.ctcef.org)
- Board members have expressed interest in attending their 10<sup>th</sup> annual conference on October 6<sup>th</sup>
- Kelley made the motion to join CTCEF
- Dawn seconded the motion
- All members approved the motion

**Board at Large**

- The board expressed interest in having a consistent Board of Ed liaison attend SEF executive meetings. The Board of Ed chairman will be contacted and one will be appointed.
- The board reviewed nominees to add to the board at large. Steve Guidce, Sherri Russman, Sue Smayda, and Beverly Skinnon were officially added to the board.
- Board members will approach other nominees within the week. Responses will be forwarded to Beth.

## Convocation

- Convocation is August 26<sup>th</sup>. A table will be set up in the cafeteria prior to start and afterward in the foyer to inform staff about SEF, gather ideas, and sell tickets for our October event.
- Dawn is looking into to ordering more brochures for convocation
- Beth will pursue the status of a banner
- SEF shirts ordered should be ready in time for convocation

## Committees

- **Fundraising**
  - The kick off event will be held on October 16<sup>th</sup>. The evening will include dinner, dancing, raffle and auction items. There will also be recognition of Wall of Honor recipients.
  - The event is expected to sell out quickly. Any ticket/table requests should go through Beth Pestillo at [bpestillo@applicationdevelopers.com](mailto:bpestillo@applicationdevelopers.com).
  - Dr Erardi informed the Board that we will not be able to use the Board of Ed's tax exempt number. We have time to pursue other options and are looking into alternatives.
- **Marketing**
  - Several articles about the foundation have been in the papers.
  - A letter will be drafted to present to organizations when asking for monetary donations
  - All materials need to be checked by Dawn first before anything is printed.
- **Website**
  - Jerry Belanger has been doing a fabulous job on the website. Please check it out at [www.southingtoneducationfoundation.org](http://www.southingtoneducationfoundation.org).
  - Jerry will post a link to all the press releases
  - Information on our October event can also be found on the website

## Thank You Cards

- Thank you cards with the SEF logo will be designed and printed to acknowledge gifts made to the foundation

## Meeting Schedule

- The Executive Board will meet the second Tuesday of every month.
- The Board at Large will meet as needed and will be notified by e-mail of upcoming meetings

**The next Executive Board meeting is scheduled for September 8th at 6:30 at Hatton School**

Dawn made a motion to adjourn the meeting at 7:35p.m.  
Kelley seconded the motion

Respectfully submitted,

Beth Pestillo