



Southington Education Foundation Full Board Minutes

April 9, 2019
6:00 p.m. to 7:30 p.m.
The Orchards

Quorum = 6 Executive Board members

8 Executive Board Present: Jerry Belanger, Ellen Bellinger, Gail Duffy, George Fournier, Jan Galati, Paula Knight, Michelle LeBrun-Griffin, and Joyce McAloon.

2 Executive Board Members Absent: Tim Connellan, Ann Taylor.

4 Full Board Members Present: Gloria Brown, Denise Carabetta, Joanne Kelleher, and Dianne Quinn.

1. **Call to Order** — Gail called the meeting to order at 6:16 pm.

2. **Secretary Report** (Ellen)

Michelle moved to approve the minutes of 3/23/19, seconded by Joyce.
All in favor.

3. **Treasurer's Report** (George)

CHECKING-- \$11,672.25
SAVINGS/MONEY MARKET--\$21,521.45
BALANCE/ASSETS—\$33,193.70

Paula moved to approve the treasurer's report, seconded by Jan.

A discussion involved monies from the gala:

Income - \$15,284.01

Expenses - \$1,829.63 + caterer estimated at \$2500

Estimated Profit - \$13,454.38 – caterer = approximately \$11,000.

George will let us know the exact amount after he receives the bill. Gail commented that we did slightly better than the previous year in spite of a lower turnout.

Action – All in favor.

4. Committee Work

a. Resource Development (Gail & Michelle)

i. Gala Feedback and Future Planning

- Gail & Michelle thanked the many people who worked on every facet of the gala.
- Written thank-you letters are being generated.
- Some disappointment was expressed about the lower turnout and a discussion took place concerning ways to attract more people to the event.
- The need for better support from the business community was discussed.
- Jerry suggested an early bird price reduction next year.
- Suggestions for 2020 can be added to the Google Drive spreadsheet.
- Michelle urged members to think about ways to better promote SEF in the community throughout the year. (To be added to June agenda.)
- A date was set for next year – Saturday, March 28, 2020. Gail will confirm with the Mountain Room.

ii. Fund-A-Grant Campaign

The \$500 raised from fund-a-grant at the gala will be added to the \$10,000 Spring grant allotment.

Michelle suggested reaching out to promote fund-a-grant donor opportunities beyond the gala.

iii. Thank-A-Teacher Sub-Committee

A *Teacher Recognition Program* is underway on the website to honor SPS staff members through honorary or memorial donations to SEF. The program will be expanded through school fliers and perhaps connected to graduating seniors' current recognition of favorite teachers.

iv. Southington Drive-In Sub-Committee – June 8th

All hands on deck. A minimum of 20 workers is required.

New brochures will be available to hand out to Southington residents.

b. Grant Committee (Denise)

i. Review of Funds Requested for Grants

Ten grant applications were received for requests totaling \$31,934.67.

The spring grant allocation and fund-a-grant dollars total \$10,500.

The grant committee will need to rank-order the grants and request additional funding from the executive board if needed.

c. Board Development (Jan)

i. Executive Committee Nominations for 2019-2020

Jan explained the difference between *executive* board member and *full* board member roles according to the by-laws.

The nine current executive board members will continue into next year.

Jan nominated Denise Carabetta to the executive board, seconded by Jerry. All in favor by voice count.

ii. **Slate of Officers for 2019-2020** (Vote in May)

Chairperson - Paula Knight

Vice Chairperson – vacant (seeking)

Treasurer – George Fournier

Secretary – Ellen Bellinger

iii. **Review of By-Laws**

Michelle moved the following revision to the by-laws, seconded by Joyce: to replace Article V, Section 5. Term with “*An officer shall serve a term of two years with the option to petition for up to two additional one-year terms.*” Jerry proposed amending the motion to add, “*An extension of up to two more one-year terms shall be allowed if no other candidate is available.*” Michelle accepted the proposal. The by-laws revision proposal will go to the full board for a vote at the May meeting.

5. Old Business

a. Update on sponsorship of SPS *Emotional Intelligence* grant:

The grant was submitted to the Main Street Foundation. Site visits occurred on April 4th. We are waiting to hear of approval.

6. New Business

a. Michelle will represent SEF on Southington Public School’s new *Coalition for Social Justice*.

7. Motion to Adjourn– Gail adjourned the meeting at 7:41pm.

8. Spring Dates to Remember:

Monday, April 22nd - 6:00 Hatton School - Grant committee meeting

Tuesday, May 14th, 6-7:30pm, The Orchards – Full board meeting

Saturday, June 8th Southington Drive-In Fundraiser

Save the Date:

Thursday, November 7th, SHS, Trivia Bee

Saturday, March 28th, 2020 Gala

Respectfully submitted,

Ellen Bellinger, Secretary

Mission: The Southington Education Foundation, Inc. is committed to instilling a life-long love of learning in all children through innovative, creative learning experiences that expand upon existing educational opportunities. The Foundation will partner with the community to secure resources, inspire excellence, and enrich student achievement.