



Southington Education Foundation

October 13, 2020
6:30 p.m. to 8:00 p.m.
E-Meeting on Zoom

Meeting Minutes

Quorum= 7

12 of 13 Directors Present: Jerry Belanger, Ellen Bellinger, Gloria Brown, Denise Carabetta, George Fournier, Jan Galati, Trish Kennefick, Paula Knight, Michelle LeBrun-Griffin, JoyceMcAloon, Ann Taylor, and Dianne Quinn

2 Volunteer Members Present: Lisa Cammuso and Nancy Garry

1. **Call to Order/Communications** – Paula
 - a. The meeting was called to order at 6:28 p.m.
 - b. A scam was reported to police concerning false emails sent out to some members requesting money.

2. **Approval of 9/8/20 Minutes** - Ellen

With no additions or corrections noted, Trish moved and George seconded approval of the August minutes.
All in favor. The minutes were approved.

3. **Treasurer's Report** - George
Monthly report

CHECKING-- \$11,163.49
BALANCE/ASSETS—\$16,163.49

 - Balance/Assets includes \$3,000 for scholarships awarded in 2020 and \$2,000 for expenses.
 - Joyce moved acceptance of the treasurer's report, seconded by Jerry. All in favor. The treasurer's report was accepted.

4. **Committee Work**

a. Grant Committee - Denise

- i. Revisions needed to be made to the Mini Grant Rubric because sustainability had been omitted from it. Gloria moved to accept the revised rubric, seconded by Trish. All in favor. The motion passed.
- ii. Revisions were made to the Mini Grant Application to align better with statements in the rubric. Jerry moved to accept the revised application, seconded by Ellen. All in favor. The motion passed.
- iii. A \$498.53 grant application, Illuminating the Essential Power of Diversity, was proposed. Discussion concerned the BOE's obligation to fund libraries, and SEF's interest in supplementing vs. supplanting existing libraries. Gloria moved to accept the grant as proposed, seconded by George. All in favor. The motion passed.
- iv. Another discussion took place concerning the need to generate more publicity from awarded grants. Suggestions were made to notify newspapers; to cc the principal, superintendant, and assistant superintendant on congratulatory award letters sent to grant recipients; and to notify BOE members of grants awarded to teachers.

b. Board Development - Jan

- i. The foundation has an ongoing goal to expand its membership. There are challenges this year due to the pandemic - our annual recognition and recruitment night cannot occur.
- ii. SEF members were asked to talk to friends or family members who might be interested in SEF. Jan offered to have phone conversations with any interested people.
- iii. Other possible recruitment activities included, possible attendance at Zoom meetings, utilizing breakout rooms, email blasts, and social media posts. Michelle offered to set up a registration for Zoom meetings if the public were to be invited.

c. Resource Development

Educator Recognition Program (ERP) - Paula

- i. Jerry created a flier (attached below) and donation form for the website. Members suggested expanding *ERP* distribution times to traditional teacher appreciation and gift-giving occasions throughout the year, as well as adding *ERP* info to town signs at DES and Plantsville.
- ii. Paula presented a mock-up for a kiosk sign. Suggestions were given to make it more eye catching. The sign will be posted on the Green during National Education Week in November.
- iii. Banner – Joyce will work off the final kiosk design to design a banner for display on the town hall and research pricing from printing companies.

d. Marketing/Outreach - Joyce

- i. Just-For-You-Gifts holiday shopping day is set for December 5th, 10-5:00.
- ii. Extending Business Shopping - Nancy and Joyce are reaching out to the business community in an effort to extend SEF shopping / fundraising opportunities beyond the one store. The names of additional businesses will be added to promotional materials for the shopping event. The secretary will send out a request for input from its members.

e. Scholarships (Ann)

SEF will need to commit to scholarship funding amounts at its November meeting.

6. **Review of “To-Dos” / Adjournment** The meeting adjourned at 8:05 pm.

7. **Next Zoom Meeting:** November 10, 2020 at 6:30 pm.

8. **Dates to Calendar**

December 5, 10-5:00 Just-For-You Gifts

Spring TBA - SEF Celebration Event – Mt. Southington Ski Area Mountain Room

Respectfully submitted,
Ellen Bellinger, Secretary

Mission: The Southington Education Foundation, Inc. is committed to instilling a life-long love of learning in all children through innovative, creative learning experiences that expand upon existing educational opportunities. The Foundation will partner with the community to secure resources, inspire excellence, and enrich student achievement.

Core Values: Innovation, Learning, Equity, School-Community Partnership, Integrity

GIVE THE GIFT OF EDUCATION

EDUCATOR RECOGNITION PROGRAM

HONOR A BELOVED TEACHER,
ADMINISTRATOR OR STAFF
MEMBER WHILE SUPPORTING
THE SOUTHTON EDUCATION
FOUNDATION



The Southington Education Foundation, Inc. (SEF) is a non-profit organization committed to enriching the minds and lives of Southington's most impressionable community members – its school students.

The SEF operates independently of the Southington Board of Education and local tax dollars to secure funding for worthwhile, relevant projects that otherwise would not be available to our school children.

Our mission is to instill a life-long love of learning in our children through innovative and creative initiatives that expand upon existing educational opportunities.

Your donation to the SEF will help ensure we can continue that mission.

Our Educator Recognition Program allows our community to recognize those faculty and staff members with a gift that truly supports education.

Celebrate a birthday, holiday, graduation, or other special event.

Memorial donations can also be made on behalf of those educators who are no longer with us to forever preserve that educator's commitment to his or her students.

Notification of the gift is be made to the honoree or the deceased's family and is officially noted on our website and in various publications.

To learn more, or to make a gift in honor of a Southington educator, visit
southingtoneducationfoundation.org/recognition